NEW TEAM INFO:

**Before the season starts>**

1. Fill new team registration form from [www.wcvl.ca](http://www.wcvl.ca) – downloads
2. Attend Fall Organizational meeting listed on the site to submit.
3. WCVL will contact you via email if accepted into the league and supply login information.
4. Register your team on assigned date online on registration tab. (min 8 players)
5. Read WCVL Policy online.
6. Read important dates for deadlines posted.
7. Have all players sign their waivers before they play (you must add them to roster via registration tab first)
8. Find convenor online via executive tab and forward any questions to them directly.
9. Purchase league official ball for the season.

**During the season>**

1. Check team schedules online.
2. Home team must supply their filled out scoresheet to opponents 30 min prior to game.
3. Coin toss for game start.
4. Home team supplies the game ball for the game, must be our Tachikara GOLD league ball.
5. You are the main form of contact, for your team, make sure you email is updated for newsletters
6. If away, appoint another player with captain duties and add as secondary contact or forward any newsletters sent out to them.
7. **Home teams must email their convenors with photos of the scoresheet, front and back within 24 hours or you will be fined.**
8. Both teams are responsible for putting the nets up for first slot (9am)
9. Both teams are responsible for takedown (8pm slot)
10. If closing gym, Home team must supply gym photos to show cleanliness and equipment properly put away for their court.

**END OF Season> Attend Spring AGM to receive your league balance or your performance bond will be forfeited.**